



# Evidence Index Template

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**Applies to:** All systems handling client/customer data under SKYE governance

## Purpose

A single index that maps each control to proof artifacts. This is the SKYE receipts binder: every control must have evidence that is time-stamped, attributable, and retrievable on demand.

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## System header (complete before use)

System Name	_____
System Owner	_____
Review Period (From - To)	_____
Posture Tier (Level 1/2/3)	_____
Evidence Repository Location (link/path)	_____

## Evidence record template (repeat per control)

Create one evidence record per control. Store each artifact in a stable location and link it here.

Evidence ID (SKYE-[System]-[Domain]-[Number])	_____
Control Domain (SS-IAM / SS-CHG / ...)	_____
Control Name	_____
Control Description (1-3 sentences)	_____



<b>Evidence Type (Screenshot/Export/Log/Ticket/Report/Config/Policy/Runbook/Training/Test)</b>	_____
<b>Evidence Source (tool/system)</b>	_____
<b>Collection Method (Manual/Automated/Scheduled/API)</b>	_____
<b>Collection Cadence (Continuous/Daily/Weekly/Monthly/Quarterly/Annually)</b>	_____
<b>Time Range Covered</b>	_____
<b>Storage Location (exact link/path)</b>	_____
<b>Owner (responsible)</b>	_____
<b>Verifier (checks)</b>	_____
<b>Last Verified Date</b>	_____
<b>Result (Pass/Fail/Needs Follow-up)</b>	_____
<b>Notes (exceptions, anomalies, follow-ups)</b>	_____



## Minimum evidence set (by domain)

These are the minimum receipts expected when the domain applies. Add system-specific evidence as needed.

### SS-IAM

- MFA enforcement proof
- Access review export
- Offboarding tickets (sample)
- Privileged role list

### SS-CHG

- PR approval logs
- Deployment logs
- Emergency change record
- Rollback evidence (example)

### SS-OBS

- Audit log enabled proof
- Alert rules export/screenshot
- Incident alert example
- Retention settings proof

### SS-VULN

- Scan reports
- Remediation tickets
- Patch cadence evidence
- Secrets scan status

### SS-IR

- Incident response plan
- On-call roster
- Tabletop notes
- Post-incident review example

### SS-DATA

- TLS configuration proof
- Encryption-at-rest proof
- Secret storage proof
- Retention and deletion settings



### **SS-VEND**

- Vendor inventory
- Vendor access review
- Security attestations (when available)

### **SS-AVL**

- Backup schedule proof
- Restore test result
- DR plan (RTO/RPO)

### **SS-PRIV**

- Privacy process docs
- DSR log
- Retention mapping to requirements

### **SS-AI**

- Key governance and caps
- Prompt change history
- Output logging/redaction evidence